



CORPORATE SECRETARY

Telkom has a Corporate Secretary/Investor Relations function which facilitates the internal communication of the Board of Directors and the Board of Commissioners, in accordance with POJK No. 35/POJK.04/2014 regarding Corporate Secretary of Issuers or Public Companies. In terms of external communication, Corporate Secretary/Investor Relations role is to establish relationships between the Company and Stakeholders, especially the Government, Shareholders, and Financial Services Authority (OJK). In addition, from a compliance perspective, Corporate Secretary/Investor Relations has an important role in ensuring that Telkom follows the Capital Market laws and regulations

CORPORATE SECRETARY'S DUTY AND RESPONSIBILITY

The Corporate Secretary has the following duties and responsibilities:

1. Preparing and organizing GMS, including the material, particularly the Annual Report;
2. Attending the Board of Directors' Meetings and Joint Meetings between the Board of Commissioners and Board of Directors;
3. Managing and maintaining documents related to the Company's activities, including the GMS's documents and other important documents of the Company; and
4. Determining criteria regarding types and contents of information that can be presented to the Stakeholders, including information that can be published as public documents.

CORPORATE SECRETARY'S FUNCTIONS

The functions of Corporate Secretary include:

1. To prepare and communicate accurate, complete, and timely information regarding the performance and prospect of the Company to Stakeholders.
2. To synergize with related units, including the subsidiaries, for socialization, implementation, monitoring and reviewing of GCG, and its implementation.
3. To assist the Board of Directors in various activities, information, and documentation, among others:
 - a. Preparing the Register Book of Shareholders;
 - b. Attending the Board of Directors' meetings and preparing its minutes of meetings; and
 - c. Preparing and organizing GMS.
4. To publish the company's information in a tactical, strategic, and timely manner.

CORPORATE SECRETARY'S PROFILE



Andi Setiawan

Profile

Age : 43 years old
 Nationality : Indonesian
 Domicile : Jakarta, Indonesia

Educations

2000 Bachelor degree in Financial Management, Universitas Indonesia, Indonesia.

Basis of Appointment

Decision Letter of the Board of Directors.

Term of Service

Start from March 4, 2015, up to present.

Career Experiences

2014 - 2015 GM of Investor Relations, PT Telekomunikasi Seluler.
 2010 - 2014 Manager of Investor Relations, PT Summarecon Agung Tbk.
 2007 - 2010 Manager of Corporate Secretary, PT Bakrieland Development Tbk.
 2004 - 2007 Corporate Rating Analyst, PT Pemeringkat Efek Indonesia.



CORPORATE SECRETARY'S IMPLEMENTATION TASKS

Until the end of 2021, Corporate Secretary of Telkom has organized activities as presented in the following table.

Corporate Secretary's Implementation Activities in 2021				
No.	Date	Name of Activities	Organizer	Location
1.	January 6, 2021	DBS Plus of Asia Conference	DBS Vickers Sekuritas Indonesia	Online
2.	January 7 - 8, 2021	12 th CS ASEAN Conference in collaboration with ASEAN Exchanges	PT CREDIT SUISSE SEKURITAS INDONESIA	Online
3.	January 14 - 15, 2021	Nomura Virtual Indonesia Corporate Day 2021 - Path to Recovery and Beyond	Nomura	Online
4.	January 28 - 29, 2021	HSBC ASEAN Franchises - Conference Call Series with PT Telkom	HSBC	Online
5.	February 4 - 5, 2021	Mandiri Investment Forum 2021 - Virtual Meeting: "Reform After the Storm"	Mandiri Sekuritas	Online
6.	March 1, 2021	Morgan Stanley Virtual Asean Star Corporate Day	Morgan Stanley	Online
7.	March 3, 2021	Nomura ASEAN Virtual Conference 2021	Nomura	Online
8.	March 10, 2021	Citi Indonesia Corporate Day & Private Access Conference 2021	Citi	Online
9.	June 3, 2021	Citi Pan-Asia Regional Investor Conference 2021	Citi	Online
10.	June 4, 2021	Nomura Investment Forum Asia 2021	Nomura	Online
11.	June 14, 2021	Investor Day with Mandiri Sekuritas	Mandiri Sekuritas	Online
12.	June 17, 2021	UBS OneASEAN Virtual Conference 2021	UBS	Online
13.	June 30, 2021	Morgan Stanley Virtual Flagship ASEAN Conference	Morgan Stanley	Online
14.	July 14, 2021	Investor Day with Verdhana	PT Verdhana Sekuritas Indonesia	Online
15.	August 4, 2021	Maybank Kim-Eng Invest ASEAN 2021 (IA2021) Indonesia Week	Maybank Investment Bank Berhad	Online
16.	August 6, 2021	Nomura-Verdhana Virtual Indonesia Conference 2021	PT Verdhana Sekuritas Indonesia	Online
17.	August 2021 12 - 13, 2021	Credit Suisse 2021 Virtual Indonesia Day	PT Credit Suisse Sekuritas Indonesia	Online
18.	September 8 - 9, 2021	Citi GEMS Conference 2021	Citi	Online
19.	September 15 - 16, 2021	28 th Annual CITIC CLSA Flagship Investors' Forum 2021	PT CLSA Sekuritas Indonesia	Online
20.	September 17, 2021	J.P. Morgan Indonesia Corporate Day - Reopening of Economy	J.P. Morgan	Online
21.	October 6, 2021	IDX-Daiwa-Bahana Best of Indonesia 2021 (Virtual Meetings)	Daiwa - Bahana	Online
22.	October 15, 2021	2021 HSBC Global Emerging Markets Forum	HSBC	Online
23.	October 15, 2021	UOBKayhian Asian Gems Virtual Conference 2021	UOBKayhian	Online
24.	November 7 - 9, 2021	Dubai EXPO 2020	Dubai Expo	Online
25.	November 10, 2021	J.P. Morgan's 9 th Global TMT Conference	J.P. Morgan	Online
26.	December 1, 2021	UBS Global Emerging Markets One-on-One Virtual Conference	UBS	Online

CORPORATE SECRETARY'S TRAINING AND EDUCATION

In 2021, Telkom will provide training for Investor Relations Unit to develop the competence of Corporate Secretary/Investor Relations. Some of the education and training provided by Telkom during 2021 are as follows.

Training and Education Attended by Corporate Secretary/Investor Relations in 2021

No.	Date	Name of Activities	Organizer	Location
1.	February 24 - March 17, 2021	Webinar Pre-IPO Process: Comprehensive Preparation and Planning to a Successful IPO	Telkom Corporate University	Online
2.	March 17 - 18, 2021	Initial Public Offering (IPO) Training	RHB Sekuritas	Online
3.	April 5 - 6, 2021	Certified Governance Practitioner (CGP)	LPS-MKS	Online
4.	May 6, 2021	Unraveling Special Purpose Acquisition Company (SPACs) in Asia Pacific	Baker McKenzie	Online
5.	May 24, 2021	2021 ESG Disclosure Priorities hosted by the AICPA & CIMA, CAQ and SASB	Sustainability Accounting Standards Board (SASB)	Online
6.	June 8, 15, 22, 29, 2021	2021 SASB Standards Implementation Webinar Series	SASB	Online
7.	June 15, 2021	How to Do the Task Force on Climate-Related Financial Disclosures (TCFD) Reporting	S&P Global Market Intelligence	Online
8.	July 8, 2021	Not "If" but "When" Global Cybersecurity Update	Baker McKenzie	Online
9.	July 13 - 15, 2021	Certified Risk Professional	TAP Kapital	Online
10.	July 29, 2021	Best Practice in ESG Reporting with expert from Ernst & Young	Morgan Stanley	Online
11.	July 31 - August 1, 2021	Certified Financial Planner Exam	Financial Planning Standards Board (FPSB) Indonesia	Online
12.	August 12, 2021	<i>Pemahaman dan Penerapan POJK No. 3/POJK.04/2021 tentang Penyelenggaraan Kegiatan di Bidang pasar Modal</i>	Asosiasi Emiten Indonesia (AEI)	Online
13.	September 14 - November 17, 2021	Data Driven Leadership	Telkom Corporate University	Online
14.	September 15, 17, 23, 24, 2021	PwC Asia Pacific Risk Symposium 2021	PwC	Online
15.	October 5, 2021	GRI launch the updated Universal Standards	GRI	Online
16.	December 1, 2021	Capital Market Webinar, TCFD in Finance	IDX- GRI	Online
17.	December 8, 2021	<i>Pemahaman</i> Corporate Strategic Scenario (CSS) Telkom	Telkom Corporate University	Online